



Junior Accountant

Join our dynamic finance team as a Junior Accountant, where you'll play a key role in supporting critical financial operations and contributing to the smooth administration of our accounting processes. This is an excellent opportunity to grow your career while gaining hands-on experience in a collaborative and fast-paced environment!

Intrigued?

Keep reading to find out what you can offer to this dynamic team!

Position Requirements

- Postsecondary education or equivalent training and work experience
- Valid driver's license and own transportation
- Minimum two years of related experience
- Proficient in Microsoft Office
- Experience with insurance software an asset
- General understanding of the mutual insurance system and its philosophy an asset
- General knowledge of reinsurance procedure
- Ability to maintain clear and accurate financial records
- General knowledge of IFRS-17 requirements an asset
- Experience in processing accounts payable/receivable, sub-ledger and general ledger entries, and reconciliations

Personal Attributes

- Ability to work individually as well as part of a team
- Communication skills, written and verbal
- Maintains a positive working relationship and liaison with all business partners
- Compliance mindset
- Open and adaptable to change

Why Work for Us

- Competitive compensation package which includes base salary, benefits, and a pension plan
- Flexible, people-oriented working environment
- Opportunities for ongoing training and development
- A positive team environment with a focus on health, wellness, and community involvement

Who We Are

Salus Mutual Insurance Company is owned by our policyholders and is founded on the principle of neighbour helping neighbour. We are locally based and actively involved in supporting and giving back to our communities. We pride ourselves on professional, friendly customer service provided by employees and agents who understand our policyholders' needs and who put our customers first.

Interested?

Candidates are asked to submit a resume and cover letter detailing their qualifications and experience by email to Human Resources at hr@salusmutual.ca.

We thank all applicants for their interest and wish to advise that only those candidates selected for an interview will be contacted. Appropriate accommodations will be provided upon request throughout the recruitment and employment process as required under the [Accessibility for Ontarians with Disabilities Act](#) (AODA).

For more information about Salus Mutual Insurance Company please visit our website www.salusmutual.ca or follow us on [Facebook](#), [Instagram](#), or [LinkedIn](#).